



# E-Brief • May 2018

This E-Brief is a summary of activities for the Fire Agencies Self Insurance System (FASIS), such as updates from the Board of Directors meetings, etc., and will be communicated to our members electronically, and posted on the FASIS website at [www.fasisjpa.org](http://www.fasisjpa.org) for future reference. Please contact us at (800) 541-4591, extension 19029 if there are questions regarding the contents of this bulletin.

## Important Dates

**May 11, 2018**  
**Board of Directors Election**  
**Official Ballot Due**

**May 17, 2018**  
**1st Quarter Payroll Reporting**  
**Deadline**

**June 21, 2018**  
**Board of Directors Meeting**  
9:30 am  
Novato Fire Protection District –  
Novato

## Contact Information

Website:  
[www.fasisjpa.org](http://www.fasisjpa.org)

Jennifer Jobe  
Executive Director  
(800) 541-4591 x19141  
[jjobe@bickmore.net](mailto:jjobe@bickmore.net)

Kyla Morris  
Analyst  
(800) 541-4591 x19029  
[kmorris@bickmore.net](mailto:kmorris@bickmore.net)

VACANT  
Administrative Assistant

Sarah Centeno  
Workers' Comp. Program  
Mgr.  
(800) 541-4591 x19142  
[scenteno@bickmore.net](mailto:scenteno@bickmore.net)

Ritesh Sharma  
Finance Manager  
(800) 541-4591 x19146  
[rsharma@bickmore.net](mailto:rsharma@bickmore.net)

## Warm Welcome


Welcome Mr. Mark Heine, Rincon Valley Fire Protection District Chief, (left) and Mr. Bill Tyler, Novato Fire Protection District (right) both new members to the FASIS Board of Directors.



## Board of Directors News & Updates

- The Board approved Indian Valley Community Services District as a member to FASIS, effective May 1, 2018.
- The Board reviewed the Preliminary Operating Budget for the 2018/19 Program Year. The final Budget will be presented at the June 21, 2018, Board of Directors Meeting for approval.
- The Board approved a five year agreement between FASIS and Bickmore for Pool Administration Services and approved an additional one year service agreement between FASIS and Athens Administrators for Worker's Compensation Claims Administration Services.

## Financial News

On  **2018/19 Program Year Rates and Preliminary Budget**  
On March 29, 2018, the Board of Directors approved the following rates for the 2018/19 Program Year.

Safety                    \$9.010 per \$100 of payroll

Non-Safety            \$5.090 per \$100 of payroll

Rates reflect a .08% increase in Safety and 1.2% increase in Non-Safety from the previous program year. The annual payroll equivalency for Safety \$5,000 and Non-Safety \$1,000 volunteers remain the same.

The preliminary 2018/19 Budget is posted on the website at [www.fasisjpa.org](http://www.fasisjpa.org), under the *MEMBERS ONLY* section. The final budget will be approved by the Board of Directors on June 21, 2018.

## Contact Information

Vicky Quintrall  
Senior Accountant  
(800) 541-4591 x19104  
[vquintrall@bickmore.net](mailto:vquintrall@bickmore.net)

Liz Kokhanets  
Staff Accountant  
(800) 541-4591 x19023  
[lkokhanets@bickmore.net](mailto:lkokhanets@bickmore.net)

Jeff Johnston  
Risk Control Director  
(800) 541-4591 x19125  
[jjohnston@bickmore.net](mailto:jjohnston@bickmore.net)

Tom Kline  
Risk Control Manager  
(800) 541-4591 x19121  
[tkline@bickmore.net](mailto:tkline@bickmore.net)

**Athens Administrators**  
PO Box 696  
Concord, CA 94522  
[www.athensadmin.com](http://www.athensadmin.com)

Patti Carroll  
Claims Supervisor  
(866) 482-3535 x1139  
[pccarroll@athensadmin.com](mailto:pccarroll@athensadmin.com)

**Occu-Med**  
2121 W. Bullard Avenue  
Fresno, CA 93711  
[www.occu-med.com](http://www.occu-med.com)

Samantha Jones  
Client Services Rep  
(559) 435-2800 x132  
[sjones@occu-med.com](mailto:sjones@occu-med.com)

Happy  
Spring!

## Risk Control News

Cal/OSHA Title 8 Regulations § 3342.

**Violence Prevention in Health Care**

**Has your District addressed this Cal/OSHA regulation?**



Scope and Application – Emergency medical services and medical transport, including these services when provided by firefighters and other emergency responders;

“Emergency medical services” means medical care provided pursuant to Title 22, Division 9, by employees who are certified EMT-1, certified EMT-II, or licensed paramedic personnel to the sick and injured at the scene of an emergency, during transport, or during inter-facility transfer.

For emergency medical services and medical transport: procedures for communicating with dispatching authorities to identify any risk factors present at the scene and ensure that appropriate assistance will be provided by cooperating agencies if needed. A sample program is available by registering at <http://riskcontrol.bickmore.net>

## Workers' Compensation News

**Claim File Reviews** – As an employer and FASIS member, you are a crucial part of the overall claims management picture. As such, we want to ensure that you have the opportunity to share valuable information which may assist our claims team, along with providing you an overall update on your District’s open claims. If you have open claims you would like to review with our Claims Administrator, Athens Administrators, please contact Sarah Centeno, Workers’ Compensation Program Manager, at (916) 244-1142 or [scenteno@bickmore.net](mailto:scenteno@bickmore.net).

**Legislative Updates** – The FASIS Workers’ Compensation Program Manager stays up-to-date on legislative issues affecting California fire and safety employees. Make sure to check out our regular updates posted to the website, under WC Forms and Documents.

**General WC Information** – Have questions regarding Safety vs. Non-Safety employee/volunteer classification? Unsure of what your actual “Date of Knowledge” is for injury reporting? Check out our reference guides, along with other helpful documents, linked from the website, under WC Forms and Documents.