

# Fire Agencies Self Insurance System



## FDAC Employment Benefits Authority



### Joint Board of Directors Meeting & Planning Session Agenda

**April 8, 2022  
12:30 P.M.**

**Napa Valley Marriott Hotel & Spa  
3425 Solano Avenue  
Napa, CA 94558  
(707) 253-8600**

**And**

**Via Zoom  
Dial-in Number: 929-205-6099  
Meeting Number: 897 4932 8057  
[Zoom Meeting Link](#)**

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All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: SETECH, 2355 Crenshaw Boulevard, Torrance, CA; Eide Bailly, LLP, 10681 Foothill Boulevard, Suite 300, Rancho Cucamonga, CA 91730; Amador Fire Protection District, 810 Court Street, Jackson, CA 95642; Sedgwick, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833; Moraga-Orinda Fire Protection District, 1280 Moraga Way, Moraga, CA 94556; and Athens, 2552 Stanwell Drive, Concord, CA 94520.

Each location is accessible to the public, and members of the public may address the Board of Directors from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Deni Banyard at (916) 244-1178 or [deni.banyard@sedgwick.com](mailto:deni.banyard@sedgwick.com), or Carmen Berry at (916) 231-2941 or [cberry@fdac.org](mailto:cberry@fdac.org). Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Board will be available for public inspection. Please contact Ms. Banyard or Ms. Berry.

\* Reference materials enclosed with staff report.

**~~ FDAC EBA & FASIS PLANNING SESSION ~~**  
FDAC EBA & FASIS Merger/Consolidation

**Page**

- 1. CALL BOARD OF DIRECTORS MEETING TO ORDER**
- 2. APPROVAL OF AGENDA AS POSTED OR AMENDED**
- 3. PUBLIC COMMENTS** - This time is reserved for members of the public to address the Board relative to matters of FASIS or the FDAC EBA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
- 4. FDAC EBA CONSENT CALENDAR**
  - 6.** \*A. Revised Treasurer’s Report September 30, 2021
  - 14.** \*B. Treasurer’s Report December 31, 2021
  - 22.** \*C. FDAC EBA Meeting Minutes December 10, 2021  
*Recommendation: Approval of the Consent Calendar*
- 5. FASIS CONSENT CALENDAR** – If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
  - 26.** \*A. Minutes of the October 28, 2021, FASIS and FDAC EBA Joint Board of Directors Meeting
  - 37.** \*B. Minutes of the December 2, 2021, Special FASIS Board of Directors Meeting
  - 42.** \*C. Minutes of the February 17, 2022, Special FASIS Board of Directors Meeting
  - 45.** \*D. Treasurer’s Report for Quarter Ended September 30, 2021
  - 84.** \*E. Treasurer’s Report for Quarter Ended December 31, 2021
  - 124.** \*F. Check History Report from October 1, 2021, through February 28, 2022
  - 125.** \*G. Internal Financial Statements for Quarter Ended December 31, 2021
  - 128.** \*H. FASIS Fourth Quarter 2020 Review of Portfolio – PFM Asset Management
  - 175.** \*I. Workers’ Compensation Lag Report of Industrial Injury Claims from July 1, 2021, through December 31, 2021
  - 177.** \*J. Workers’ Compensation Claims Oversight Executive Summary from July 1, 2021, through December 31, 2021
  - 187.** \*K. Workers’ Compensation Industry and Legislative Updates
  - 189.** \*L. MHN Employee Assistance Program – Utilization Report
  - 200.** \*M. FASIS E-Brief, December 2021
  - 203.** \*N. Board Document Review Schedule  
*Recommendation: Approval of the Consent Calendar*
- 6. FDAC EBA ADMINISTRATIVE MATTERS**
  - 209.** \*A. 2021 FDAC EBA Annual Report  
*Recommendation: FDAC EBA staff recommends review and approval for distribution to members.*
  - 215.** \*B. FDAC EBA Consultant’s Report and Strategic Planning Initiatives for 2023

**FASIS and FDAC EBA Board of Directors**  
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*Recommendation: FDAC EBA recommends approval to revise the self-funded group health insurance plans to include telehealth visits.*

241. \*C. FDAC EBA Fire District Wellness Stipend  
*Recommendation: Keenan recommends FDAC EBA convert the Wellness stipend to a Fire District benefit from a Fire Fighter Stipend effective July 1, 2022.*

**7. FASIS ADMINISTRATIVE MATTERS**

242. \*A. Agreement Between FASIS and Medical Health Network (MHN) for Employee Assistance Program (EAP) Services Expiring June 30, 2022  
*Recommendation: Staff recommends the Board of Directors approve the MHN renewal proposal, effective July 1, 2022.*

246. \*B. Renewal Proposals for On-Site Annual Physical Examinations  
*Recommendation: Staff recommends the Board of Directors approve the renewal proposals received from Pinnacle Training Systems and 1582 to provide on-site annual medical and physical examinations, effective July 1, 2022, through June 30, 2023.*

261. \*C. Discussion Regarding Standish-Litchfield Fire District, West Almanor Community Services District, Spalding Community Services District, Prattville-Almanor Fire Protection District, Westport Volunteer Fire Department, Doyle Fire Protection District, Occidental Community Services District, and Lake Forest Fire Protection District Continued Participation as Members of FASIS  
*Staff recommends members of the Board of Directors volunteer to contact Standish-Litchfield Fire District, West Almanor Community Services District, Prattville-Almanor Fire Protection District, Spalding Community Services District, Westport Volunteer Fire Department, Doyle Fire Protection District, Occidental Community Services District, and Lake Forest Fire Protection District to assist in complying with program requirements relative to maintenance of an IIPP, on-site risk review, and payment of annual contributions*

264. \*D. Report on FDAC Matters from FASIS & FDAC Board Liaisons  
*Recommendation: None*

**8. FDAC EBA FINANCIAL MATTERS**

265. \*A. 2020/2021 FDAC EBA Financial Audit  
*Recommendation: Upon review of the data the Board may record and file*

**9. FASIS FINANCIAL MATTERS**

269. \*A. Draft Workers' Compensation Program Actuarial Report and Proposed Rates for 2022/23 Program Year  
*Recommendation: Staff recommends the Board of Directors accept the actuarial report, as presented.*

346. \*B. Preliminary Operating Budget for 2022/23 Program Year  
*Recommendation: Staff recommends the Board of Directors review the Preliminary Budget for the 2022/23 Program Year and provide direction to staff. The final Budget will be presented at the June 23, 2022, Board of Directors meeting for approval.*

- 10. FASIS WORKERS' COMPENSATION PROGRAM**
- 364.** A. COVID-19 Legislation – Workers' Compensation Program Update  
*Recommendation: None*
- 366.** \*B. Workers' Compensation Claims Update, Athens Administrators  
*Recommendation: None*

**11. CLOSING COMMENTS**

- A. Board of Directors – FDAC EBA/FASIS
- B. Staff – FDAC EBA/FASIS

**12. ADJOURNMENT OF FDAC EBA BOARD MEETING**

**376. 13. FASIS CLAIMS MATTERS – CLOSED SESSION**

Pursuant to Government Code Section 54956.95(a) and 54956.9(b)(3)(C), the Board of Directors will recess to closed session to discuss claims for the payment of workers' compensation liability incurred by a local agency member of the joint powers authority.

- A. Settlement Authority Requests:

**District**

American Canyon FPD  
Stanislaus Consolidated FPD  
Southern Marin FD

**Claimant**

Wells, Frank  
Morua, Louie  
Moran, Thomas

*Recommendation: None*

- B. Settlement Authority Extended:

**District**

Valley Center FPD  
North Tahoe FPD  
Kentfield FPD  
Novato FPD  
Novato FPD  
Southern Marin FD  
Stanislaus CFPD  
South Placer FPD  
Borrego Springs FPD  
Borrego Springs FPD

**Claimant**

Geary, Daniel  
Dillon, Patrick  
Hadfield, Michael  
Taul, Michael  
Boals, Michael  
Pratt, Timothy  
Peterson, Dave  
Zimmerman, Darren  
Higbee, James  
Higbee, James

*Recommendation: None*

**14. FASIS CLAIMS MATTERS – REPORT FROM CLOSED SESSION**

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The Board will reconvene into open session and report on any action(s), or lack thereof, taken with regard to the claim(s) discussed under Agenda Item 13. A. and 13.B.

**15. ADJOURNMENT OF FASIS BOARD MEETING**

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**NOTICE:**

- The next regular meeting of the FASIS/FDAC EBA Combined Board of Directors will be held at 9:30 am. on Thursday, June 23, 2022, location TBD.