



Fire Agencies Self Insurance System Board of Directors Meeting Agenda

June 22, 2017
9:30 A.M.

Novato Fire District
95 Rowland Way
Novato, CA 94945
(415) 878-2690

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodations to participate in this meeting, please contact Tracy Thornton at (800) 541-4591, ext. 4607 or (916) 244-1199 (fax). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Documents and material relating to an open session agenda item that are provided to the FASIS Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at: 1750 Creekside Oaks Drive, Suite 200, in Sacramento, CA 95833. The documents are also available on the FASIS website, www.fasisjpa.org.

Page

I. CALL MEETING TO ORDER; INTRODUCTIONS

II. APPROVAL OF AGENDA AS POSTED OR AMENDED

III. PUBLIC COMMENT

Members of the public may address the Board of Directors on any matter. The President reserves the right to limit the time of presentations.

IV. CONSENT CALENDAR – If any member of the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

*A. Minutes of the April 20, 2017, Board of Directors Meeting	6
*B. Treasurer's Report for Quarter Ended March 31, 2017	21
*C. Check History Report from April 1, 2017, through June 8, 2017	44
*D. FASIS Internal Financial Statements for Quarter Ended March 31, 2017	45
*E. LAWCX Internal Financial Statements for Quarter Ended March 31, 2017	47
*F. Workers' Compensation Claims Oversight Executive Summary for March 31, 2017	49
*G. Workers' Compensation Lag Report Summary for March 31, 2017	55
*H. MHN Employee Assistance Program – Utilization Report	57
*I. FASIS E-Brief, May 2017	67
*J. Record Retention – Disposal of Records	69
*K. Request to Rescind Notice of Intent to Withdraw from FASIS– Greenfield Fire Protection District.	70
*L. FASIS Memorandum of Coverage (MOC) for Program Year 2017/18	71

Recommendation: Approval of the Consent Calendar.



V.	WORKERS' COMPENSATION PROGRAM	88																																							
A.	Workers' Compensation Claims Update, Athens Administrators <i>Recommendation: None.</i>	88																																							
B.	Industry and Legislative Updates <i>Recommendation: None.</i>	89																																							
VI.	CLAIMS MATTERS - CLOSED SESSION	90																																							
	Closed session pursuant to Government Code Section 54956.95(a) and 54956.9(b) (3) (C) to discuss claims. Pursuant to Government Code Section 54956.95(a), the Board of Directors will recess to closed session to discuss claims for the payment of workers' compensation liability incurred by a local district member of the joint powers authority.																																								
A.	Settlement Authority Request to the Board of Directors																																								
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	<i>Recommendation: None.</i>																																								
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	<i>Recommendation: None.</i>																																								
VII.	CLAIMS MATTERS - REPORT FROM CLOSED SESSION – The Board will reconvene into open session and report on any action(s) taken with regard to the claim(s) discussed under Agenda Items VI.A., and VI.B, respectively.	91																																							
VIII.	JPA ADMINISTRATIVE MATTERS																																								
A.	Results of Board Member Election and Election of Officers for Program Year 2017/18 <i>Recommendation: Staff recommends the Board of Directors nominate and elect individuals for the position of President and Vice President, and the President appoint the position of Treasurer.</i>	92																																							

VIII. JPA ADMINISTRATIVE MATTERS CONT'D.

- B. Reappointment of the FASIS Representatives to the Local Agency Workers' Compensation Excess JPA (LAWCX) Board of Directors **94**
Recommendation: Staff recommends the Board of Directors affirm the re-appointment of Mr. Glen Weeks as the FASIS Representative and Mr. Howard Wood as the Alternate Representative to the LAWCX Board of Directors.
- C. Report on FDAC Matters **95**
 - 1. FASIS & FDAC Board Liaisons
Recommendation: None
- *D. Proposed Amendments to Bylaws **96**
Recommendation: Staff recommends the Board of Directors approve the proposed amendments to the Bylaws.
- *E. Resolution 2017-02, Regarding Implementation of a Mid-Layer Pool **116**
Recommendation: Staff recommends the Board of Directors approve "Resolution 2017-02, Regarding Implementation of a Mid-Layer Pool."
- *F. Service Agreement between FASIS and Occu-Med **120**
Recommendation: Staff recommends the Board of Directors provide direction to staff regarding the Service Agreement between FASIS and Occu-Med.
- *G. 2016/17 and 2017/18 Program Year Goals & Objectives Update **122**
Recommendation: Staff recommends the Board of Directors review the 2016/17 and 2017/18 Program Year Goals & Objectives, and provide direction to staff.
- *H. Resolution 2017-01, Establishing Meeting Dates for the 2018 Calendar Year **124**
Recommendation: Staff recommends the Board of Directors review and approve the 2018 Calendar of Meeting Dates and the corresponding "Resolution 2017-01, Establishing Meeting Dates for the 2018 Calendar Year," as presented.
- I. New FASIS Website Demonstration **126**
Recommendation: None.

IX. FINANCIAL MATTERS

- *A. Operating Budget for Program Year 2017/18 **127**
Recommendation: Staff recommends the Board of Directors approve the Operating Budget for Program Year 2017/18.
- *B. Consideration of Responses to Request for Proposal for Independent Financial Audit Services **140**
Recommendation: Staff recommends the Board of Directors review the Summary of Proposals for Independent Financial Audit Services, and provide direction.

X. SAFETY/RISK CONTROL PROGRAM

- *A. Safety & Risk Control Risk Manager's Report **143**
Recommendation: Staff recommends the Board of Directors review the 2017/18 Risk Control Services Plan, and provide direction as necessary.

XI. CLOSING COMMENTS & FUTURE AGENDA ITEMS:

- A. Board of Directors
- B. Staff

XII. ADJOURNMENT

NOTICE:

- The next regular meeting of the FASIS Board of Directors will be held at 9:30 a.m. on Thursday, October 19, 2017, at Bickmore, 1750 Creekside Oaks Drive, Suite 200, in Sacramento, California.