



Fire Agencies Self Insurance System Board of Directors Meeting Agenda

March 29, 2018
Following Strategic Planning Session

Hilton Garden Inn Sacramento/South Natomas
2540 Venture Oaks Way
Sacramento, CA 95833
(916) 568-5400

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Kyla Morris at (800) 541-4591, ext. 19029 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the FASIS Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

FASIS Board of Directors Meeting – Following Strategic Planning Session

Page	1. CALL TO ORDER
	2. INTRODUCTIONS
	3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)
	4. PUBLIC COMMENTS - This time is reserved for members of the public to address the Board relative to matters of the Fire Agencies Self Insurance System not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
	5. STAFFING UPDATE
5	6. CONSENT CALENDAR If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
6	*A. Minutes of the November 30, 2017, Board of Directors Meeting
20	*B. Treasurer's Reports for Quarters ended September 30, 2017, and December 31, 2017
66	*C. Check History Report from November 1, 2017, through February 28, 2018

* Reference materials enclosed with staff report.

- 68 *D. FASIS Internal Financial Statements for Quarter Ended December 31, 2017
73 *E. Workers' Compensation Claims Oversight Executive Summaries through
 September 30, 2017, and December 31, 2017
- 83 *F. Timely Reporting of Industrial Injury Claims
85 *G. FASIS January 2018 E-Brief
87 *H. MHN Employee Assistance Program – Utilization Report
98 *I. California Department of Industrial Relations (DIR) – 2017 SIP Assessment
99 *J. FASIS Fourth Quarter 2017 Review of Portfolio – PFM Asset Management
 Recommendation: Approval of the Consent Calendar.
7. **MEMBERSHIP MATTERS**
- 135 *A. Consideration of New Member – Indian Valley Community Services District
 *Recommendation: Staff recommends the Board of Directors approve the
 Indian Valley Community Services District as a member, effective
 May 1, 2018.*
8. **POOLED WORKERS' COMPENSATION PROGRAM**
- 137 A. Industry Legislative Update
 Recommendation: None.
- 138 B. Workers' Compensation Claims Update, Athens Administrators
 Recommendation: None.
9. **SAFETY/RISK CONTROL PROGRAM**
- 139 *A. Safety & Risk Control Manager's Report
 Recommendation: None.
10. **FINANCIAL MATTERS**
- 144 *A. Draft Workers' Compensation Program Actuarial Report and Proposed Rates
 for 2018/19 Program Year
 *Recommendation: Staff recommends the Board of Directors accept the
 actuarial report, as presented.*
- 221 *B. Preliminary Operating Budget Options for Program Year 2018/19
1. Overall Rates for Coverage
 2. Excess Insurance Rate
 3. Administrative Expenses
 *Recommendation: Staff recommends the Board of Directors review the
 Draft Budget for the 2018/19 Program Year and provide direction to staff.
 The final Budget will be presented at the June 21, 2018, Board of
 Directors meeting for approval.*
- 239 C. Update Regarding Member Payroll Collection Process
 Recommendation: None.

- 240 *D. Member Appeal Regarding Application of Untimely or Non-Submittal of Payroll Penalty
Recommendation: Staff recommends the Board of Directors approve a one-time waiver of the application of the penalty, as noted above, for Cordelia Fire Protection District (\$200), West Stanislaus County Fire Protection District (\$200) and Willow Ranch Fire Protection District (\$150).
- 247 *E. Draft Resolution 2018-01, Establishing All Banks Accounts and Authorized Signatures
Recommendation: Staff recommends the Board of Directors approve Resolution 2018-01, Establishing All Bank Accounts and Authorized Signatures.

11. ADMINISTRATIVE MATTERS

- 250 A. Report on FDAC Matters:
1. FASIS & FDAC Board Liaisons
2. FASIS & FDAC Legislative Committee Representative
Recommendation: Staff recommends the Board of Directors nominate a representative to serve as the FDAC Liaison and Legislative Committee Representative.
- 251 *B. Responses to Request for Proposal for Pre-Employment Physicals, Fitness-for-Duty and Related Services
Recommendation: Provide direction to staff.
- 255 *C. Agreement between FASIS and Bickmore for Pool Administration Services Expiring June 30, 2018 – Report by Ad Hoc Committee
Recommendation: Receive report from Ad Hoc Committee and provide direction to staff.
- 276 *D. Service Agreement between FASIS and Athens Administrators for Workers' Compensation Claims Administration Services
Recommendation: Staff recommends the Board of Directors direct staff to submit written notice to Athens Administrators to extend the service agreement for an additional year, commencing July 1, 2018, through June 30, 2019.
- 303 *E. Discussion Regarding First Responder Support Network
Recommendation: Provide direction to staff.

12. CLOSED SESSION

- 313 A. Pursuant to Government Code Section 54956.95(a) and 54956.9(b)(3)(C), the Board of Directors will recess to closed session to discuss the following claims:
Settlement Authority Request to the Board of Directors:
- Frick, Scott v. Scott Valley FPD
 - Duvall, Darren v. Cottonwood FPD

- 313 B. Settlement Authority Extended by the Workers' Compensation Program Manager:
- Zmuda, Robert v. Southern Inyo FPD
 - Finley, Jessica v. Rio Dell FPD
 - Quinones, Peter v. Stanislaus CFPD
 - Clanton, Adam v. Lake County FPD
 - Whorton, Michael v. Stanislaus CFPD
 - Chadbon, Rod v. cottonwood FPD
 - Grubba, Joe v. Herald FPD
- 314 C. Report from Closed Session
Pursuant to Government Code Section 54957.1, the Board of Directors must report in open session any action, or lack thereof, taken in closed session.

13. CLOSING COMMENTS

This time is reserved for comments by Board members and/or staff and to identify matters for future Board of Directors business.

- A. Board of Directors
- B. Staff

14. ADJOURNMENT

NOTICES:

- The next Board of Directors meeting will be held on Thursday, June 21, 2018, at the Novato Fire Protection District, 95 Rowland Way, in Novato, California 94945.