



Fire Agencies Self Insurance System Board of Directors Meeting Agenda

**June 21, 2018
9:30 A.M.**

**Novato Fire Protection District
95 Rowland Way
Novato, CA 94945
(415) 878-2690**

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Kyla Morris at (800) 541-4591, ext. 19029 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the FASIS Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

<u>Page</u>	
	1. CALL MEETING TO ORDER; INTRODUCTIONS
	2. APPROVAL OF AGENDA AS POSTED OR AMENDED
	3. PUBLIC COMMENTS - This time is reserved for members of the public to address the Board relative to matters of the Fire Agencies Self Insurance System not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
4	4. CONSENT CALENDAR - If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
5	*A. Minutes of the March 29, 2018, Board of Directors Meeting
14	*B. Treasurer's Report for Quarter Ended March 31, 2018
37	*C. Check History Report from April 1, 2018, through May 31, 2018
38	*D. FASIS Internal Financial Statements for Quarter Ended March 31, 2018
43	*E. Workers' Compensation Claims Oversight Executive Summary for March 31, 2018
48	*F. MHN Employee Assistance Program – Utilization Report
60	*G. FASIS E-Brief, May 2018
62	*H. FASIS Memorandum of Coverage (MOC) for Program Year 2018/19 <i>Recommendation: Approval of the Consent Calendar.</i>

- 5. PRESENTATION**
- 77 A. Occu-Med Presentation and Review of Member Satisfaction Survey
 Recommendation: None.
- 6. JPA ADMINISTRATIVE MATTERS**
- 92 A. Results of Board Member Election and Election of Officers for Program
 Year 2018/19
 *Recommendation: Staff recommends the Board of Directors nominate
 and elect individuals for the position of President and Vice President,
 and the President appoint the position of Treasurer.*
- 94 B. Reappointment of FASIS Representatives to the Local Agency Workers’
 Compensation Excess JPA (LAWCX) Board of Directors
 *Recommendation: Staff recommends the Board of Directors affirm the
 re-appointment of Mr. Glen Weeks as the FASIS Representative and
 Mr. Howard Wood as the Alternate Representative to the LAWCX Board
 of Directors.*
- 95 C. Report on FDAC Matters
 1. FASIS & FDAC Board Liaison
 2. FASIS & FDAC Legislative Committee Representative
 *Recommendation: Staff recommends the Board of Directors hear reports
 on FDAC matters and affirm the appointment of Mr. Ted Peterson to
 serve as the FDAC Legislative Committee Representative.*
- 96 *D. Resolution 2018-02, Establishing Meeting Dates for the 2019 Calendar
 Year
 *Recommendation: Staff recommends the Board of Directors review and
 approve Resolution 2018-02, Establishing Meeting Dates for the 2019
 Calendar Year, as presented.*
- 98 *E. Conflict of Interest Code
 *Recommendation: Staff recommends the Board of Directors review the
 Conflict of Interest Code, as presented.*
- 116 *F. 2017/18 and 2018/19 Program Year Goals & Objectives Update
 *Recommendation: Staff recommends the Board of Directors review the
 2017/18 and 2018/19 Program Year Goals & Objectives, and provide
 direction to staff.*
- 118 *G. Member Withdrawal – Greenfield Fire Protection District
 *Recommendation: Staff recommends the Board of Directors approve
 Greenfield Fire Protection District’s request for an early withdrawal and
 waiver of the first quarter contribution, effective July 1, 2018.*

- 7. FINANCIAL MATTERS**
- 120** *A. Operating Budget for Program Year 2018/19
Recommendation: Staff recommends the Board of Directors approve the Operating Budget for Program Year 2018/19.
- 138** *B. Approval of the California Asset Management Program (CAMP) as an Alternative to the Local Agency Investment Fund (LAIF)
Recommendation: Staff recommends the Board of Directors to enroll in the CAMP Pool to be used as an alternative liquid investment option to LAIF.
- 152** *C. Member Appeal Regarding Application of Untimely or Non-submittal of Payroll Penalty
Recommendation: Staff recommends the Board of Directors approve a one-time waiver of the application of penalties for the Chalfant Valley Fire Department Community Service District (\$50 - September 30, 2017) and Georgetown Fire District (\$200 - December 31, 2017).
- 8. SAFETY/RISK CONTROL PROGRAM**
- 158** *A. Safety & Risk Control Risk Manager's Report
Recommendation: None.
- 9. WORKERS' COMPENSATION PROGRAM**
- 162** A. Workers' Compensation Claims Update, Athens Administrators
Recommendation: None.
- 163** B. Industry and Legislative Updates
Recommendation: None.
- 10. CLOSING COMMENTS & FUTURE AGENDA ITEMS:**
- A. Board of Directors
B. Staff
- 11. ADJOURNMENT**

NOTICE:

- The next regular meeting of the FASIS Board of Directors will be held at 9:30 a.m. on Thursday, October 18, 2018, at Bickmore, 1750 Creekside Oaks Drive, Suite 200, in Sacramento, California.