



# Fire Agencies Self Insurance System Board of Directors Meeting Agenda

March 26, 2020  
9:30 a.m.

WebEx

**Dial-in Number: (415) 655-0001**

**Meeting Number: 730 237 761**

**Meeting Password: Refer to your email invitation for your personal password.**

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In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Kim Sackett at (916) 290-4601 or [kim.sackett@sedgwick.com](mailto:kim.sackett@sedgwick.com). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the FASIS Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection by contacting Kim Sackett at (916) 290-4601 or [kim.sackett@sedgwick.com](mailto:kim.sackett@sedgwick.com).

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- 1. CALL MEETING TO ORDER; ROLL CALL**
  - 2. APPROVAL OF AGENDA AS POSTED OR AMENDED**
  - 3. PUBLIC COMMENTS** - This time is reserved for members of the public to address the Board relative to matters of the Fire Agencies Self Insurance System not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
  - 4. CONSENT CALENDAR** – If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
    - 6** \*A. Minutes of the October 31, 2019, Board of Directors Meeting
    - 18** \*B. Treasurer’s Report for Quarter Ended September 30, 2019 and December 31, 2019
    - 77** \*C. Check History Report from October 1, 2019, through February 29, 2020
    - 78** \*D. FASIS Internal Financial Statements for Quarter Ended December 31, 2019
    - 81** \*E. FASIS Fourth Quarter 2019 Review of Portfolio – PFM Asset Management
    - 117** \*F. Draft Resolution No. 2020-01, Regarding Implementation of a Mid-Layer Pool
    - 120** \*G. Consideration of Requests for Pricing for Independent Financial Audit Services
    - 120** \*H. Member Appeal Regarding Untimely or Non-Submission of Payroll: Cachagua Fire Protection District and Oakdale Fire Protection District
    - 122** \*I. Recalculation of Experience Modification Factors for Ross Valley Fire Department and Chester Public Utility District

\* Reference materials enclosed with staff report.

- 130 \*J. Workers' Compensation Lag Reports of Industrial Injury Claims through September 30, 2019, and December 31, 2019
- 132 \*K. Workers' Compensation Claims Oversight Executive Summary through September 30, 2019, and December 31, 2019
- 142 \*L. Industry and Legislative Updates
- 145 \*M. Agreement between FASIS and Medical Health Network (MHN) for Employee Assistance Program (EAP) Services
- 149 \*N. MHN Employee Assistance Program – Utilization Report
- 161 \*O. FASIS E-Brief, December 2019
- 163 \*P. California Association of Joint Powers Authorities (CAJPA) Re-Accreditation with Excellence to FASIS  
*Recommendation: Approval of the Consent Calendar*

**5. JPA FINANCIAL MATTERS**

- 164 \*A. Draft Workers' Compensation Program Actuarial Report and Proposed Rates for 2020/21 Program Year  
*Recommendation: Staff recommends the Board of Directors accept the actuarial report, as presented.*
- 245 \*B. Preliminary Operating Budget for 2020/21 Program Year  
*Recommendation: Staff recommends the Board of Directors review the Preliminary Budget for the 2020/21 Program Year and provide direction to staff. The final Budget will be presented at the June 25, 2020, Board of Directors meeting for approval.*

**6. JPA ADMINISTRATIVE MATTERS**

- 264 \*A. Discussion Regarding Potential New Members and Proposed Loss Portfolio Transfer: Monterey County Regional Fire Protection District and North County Fire Protection District  
*Recommendation: Staff recommends the Board of Directors approve Monterey County Regional Fire Protection District and North County Fire Protection District's applications for participation in FASIS, effective July 1, 2020. Staff further recommends approval of an LPT for MCLAIA's outstanding liabilities, funded at the 80% CL, with 1.5% discount, per FASIS's actuarial projection in the amount of \$1,898,464, with an additional \$500,000 contingency fund established for a period of five years, ending June 30, 2025.*
- 309 \*B. Agreement between FASIS and Athens Administrators for Workers' Compensation Claims Administration Services  
*Recommendation: Staff recommends the Board of Directors approve the Agreement between FASIS and Athens Administrators for Workers' Compensation Claims Administration Services, effective July 1, 2020.*
- 339 \*C. Consideration of Contract Extension between FASIS and Bay Actuarial Consultants for Actuarial Services  
*Recommendation: Staff recommends the Board of Directors approve the renewal contracts between FASIS and Bay Actuarial Consultants, for actuarial services as presented.*

**7. CLOSING COMMENTS & FUTURE AGENDA ITEMS**

- A. Board of Directors
- B. Staff

**8. ADJOURNMENT**

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**NOTICE:**

- The next regular meeting of the FASIS Board of Directors will be held at 9:30 a.m. on Thursday, June 25, 2020, at Novato Fire Protect District, 95 Rowland Way, in Novato, California 94945.