



Fire Agencies Self Insurance System Board of Directors Meeting Agenda

**June 25, 2020
9:30 A.M.**

Webex

Dial-in Number: +1 (904) 900-2303

Access Code: 160 151 2269

[Meeting Link](#)

This meeting will be conducted by teleconferencing in accordance with the State of California Executive Order N-29-20.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Kim Sackett at (916) 290-4601 or kim.sackett@sedgwick.com. Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the FASIS Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection by contacting Kim Sackett at (916) 290-4601 or kim.sackett@sedgwick.com.

- Page**
- 1. CALL MEETING TO ORDER; ROLL CALL**
 - 2. APPROVAL OF AGENDA AS POSTED OR AMENDED**
 - 3. PUBLIC COMMENTS** - This time is reserved for members of the public to address the Board relative to matters of the Fire Agencies Self Insurance System not on the agenda. Members of the public may submit comments by email in advance of the meeting by emailing Kim Sackett at kim.sackett@sedgwick.com no later than 5 p.m. on Wednesday, June 24, 2020. If a member of the public would like to address the Board during the meeting, the person may email Ms. Sackett during the meeting and, if timely received, Ms. Sackett will read or summarize the email to the directors. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
 - 5 4. CONSENT CALENDAR** - If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
 - 7 *A.** Minutes of the March 26, 2020, Board of Directors Meeting
 - 15 *B.** Treasurer's Report for Quarter Ended March 31, 2020
 - 46 *C.** Check History Report from April 1, 2020, through May 31, 2020
 - 47 *D.** FASIS Internal Financial Statements for Quarter Ended March 31, 2020
 - E.** Results of Board Member Election and Election of Officers for Program Year 2020/21

* Reference materials enclosed with staff report.

- F. Reappointment of FASIS Representatives to the Local Agency Workers' Compensation Excess JPA (LAWCX) Board of Directors
 - 50 *G. Conflict of Interest Code
 - 53 *H. Member Appeal Regarding Untimely or Non-Submission of Payroll: Rescue Fire Protection District
 - 54 *I. Resolution 2020-02, Establishing Meeting Dates for the 2021 Calendar Year
 - J. Athens Administrators Staffing Change
 - 55 *K. Workers' Compensation Industry and Legislative Updates
 - 57 *L. Workers' Compensation Lag Reports of Industrial Injury Claims through March 31, 2020
 - 58 *M. Workers' Compensation Claims Oversight Executive Summary for March 31, 2020
 - 63 *N. Workers' Compensation Claims Update
 - 72 *O. Notice of Intent to Withdraw – Chester Public Utility District
 - 73 *P. MHN Employee Assistance Program – Utilization Report
 - 84 *Q. FASIS E-Brief, April 2020
 - 87 *R. COVID-19 Care Line
 - 88 *S. 2020/21 Risk Control Plan
 - T. Occu-Med Program Update
- Recommendation: Approval of the Consent Calendar.*

5. WORKERS' COMPENSATION PROGRAM

- A. COVID-19 Emerging Issues
- Recommendation: None*

6. JPA ADMINISTRATIVE MATTERS

- 91 *A. Joint Resolution of the Monterey County Local Agencies Insurance Authority (MCLAIA) and the Fire Agencies Self Insurance System (FASIS) whereby MCLAIA will dissolve, its members will join FASIS and FASIS will accept a Loss Portfolio Transfer of MCLAIA Claims Liabilities
- Recommendation: Staff recommends the Board of Directors approve Resolution No. 2020-03, Joint Resolution of the Monterey County Local Agencies Insurance Authority (MCLAIA) and the Fire Agencies Self Insurance System (FASIS) whereby MCLAIA will dissolve, its members will join FASIS and FASIS will accept a Loss Portfolio Transfer of MCLAIA Claims Liabilities.*
- 101 *B. First Amendment to the July 1, 2020, Professional Services Agreement between FASIS and Athens Administrators for Workers' Compensation Claims Administration Services
- Recommendation: Staff recommends the Board of Directors approve the First Amendment to the July 1, 2020, Professional Services Agreement between FASIS and Athens Administrators, as presented.*
- 104 *C. Requests for Pricing for Independent Financial Audit Services
- Recommendation: Staff recommends the Board of Directors engage the services of Sampson, Sampson and Patterson for independent financial audit services, as proposed and authorize staff to execute a three-year agreement for services.*

- 105 *D. Proposed Amendments to FASIS Memorandum of Coverage (MOC)
Recommendation: Staff recommends the Board of Directors approve the Memorandum of Coverage as amended, effective July 1, 2020.

7. FINANCIAL MATTERS

- 121 *A. Operating Budget for Program Year 2020/21
Recommendation: Staff recommends the Board of Directors review and approve the proposed Operating Budget for the 2020/21 Program Year.

8. SAFETY/RISK CONTROL PROGRAM

- 140 *A. Triennial On-Site Risk Control Visits Update
Recommendation: None

9. EXECUTIVE DIRECTOR'S REPORT

143 **10. CLAIMS MATTERS - CLOSED SESSION**

Pursuant to Government Code Section 54956.95(a) and 54956.9(b)(3)(C), the Board of Directors will recess to closed session to discuss claims for the payment of workers' compensation liability incurred by a local agency member of the joint powers authority.

A. Settlement Authority Request to the Board of Directors:

<u>District</u>	<u>Claimant</u>	<u>Date of Injury</u>
Anderson FPD	Fincher, Howard	12/11/2015
Lathrop Manteca FPD	Wallace, Kevin	07/22/2016
Moraga Orinda FPD	Murphy, Michael	02/02/2018(CT)
Waterloo Morada Rural FPD	Lewallen, Robert	02/06/2017
Kentfield FPD	Trimble, Daniel	08/23/2017

Recommendation: None

B. Settlement Authority Extended by the Workers' Compensation Program Manager:

<u>District</u>	<u>Claimant</u>	<u>Date of Injury</u>
Moraga Orinda FPD	McGee, Sean	11/21/2016
Moraga Orinda FPD	McGee, Sean	11/15/2017
Moraga Orinda FPD	Barreto, Felipe	02/27/2017
Moraga Orinda FPD	Barreto, Felipe	02/28/2017
South Placer FPD	Youngbluth, Anthony	01/20/2018
Lookout FPD	Moore, Eveann	08/18/2018
Eastern Plumas Rural FPD	Carollo, Frances	12/03/2017
Lake County FPD	Clanton, Adam	09/29/2011
Lake County FPD	Clanton, Adam	09/01/2013
Lake County FPD	Clanton, Adam	08/22/2017

* Reference materials enclosed with staff report.

Lake County FPD	MacNayr, Jonathan	12/15/2016
Lake County FPD	MacNayr, Jonathan	07/10/2018
Rodeo Hercules FPD	Craig, Bryan	06/24/2019
Ross Valley Fire Service	Dow, Craig	12/23/2016
Ross Valley Fire Service	Illingworth, Gavin	10/26/2016
<i>Recommendation: None</i>		

144 11. CLAIMS MATTERS - REPORT FROM CLOSED SESSION

The Board will reconvene into open session and report on any action(s), or lack thereof, taken with regard to the claim(s) discussed under Agenda Item 11.A.

12. CLOSING COMMENTS & FUTURE AGENDA ITEMS

- A. Board of Directors
- B. Staff

13. ADJOURNMENT

NOTICE:

- The next regular meeting of the FASIS Board of Directors will be held at 9:30 a.m. on Thursday, November 5, 2020, in Sacramento, CA.