



Fire Agencies Self Insurance System Board of Directors Meeting Agenda

November 5, 2020
9:30 A.M.

Webex

Dial-in Number: +1 (904) 900-2303

Access Code: 172 375 8130

[Meeting Link](#)

This meeting will be conducted by teleconferencing in accordance with the State of California Executive Order N-29-20.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Kim Sackett at (916) 290-4601 or kim.sackett@sedgwick.com. Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the FASIS Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection by contacting Kim Sackett at (916) 290-4601 or kim.sackett@sedgwick.com.

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- 1. CALL MEETING TO ORDER; ROLL CALL**
 - 2. APPROVAL OF AGENDA AS POSTED OR AMENDED**
 - 3. PUBLIC COMMENTS** - This time is reserved for members of the public to address the Board relative to matters of the Fire Agencies Self Insurance System not on the agenda. Members of the public may submit comments by email in advance of the meeting by emailing Kim Sackett at kim.sackett@sedgwick.com no later than 5 p.m. on Wednesday, November 4, 2020. If a member of the public would like to address the Board during the meeting, the person may email Ms. Sackett during the meeting and, if timely received, Ms. Sackett will read or summarize the email to the directors. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
 - 4. CONSENT CALENDAR** - If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
 - 5** *A. Minutes of the June 25, 2020, Board of Directors Meeting
 - 6** *B. Minutes of the October 7, 2020, Special Board of Directors Meeting
 - 15** *C. Treasurer's Report for Quarters Ended June 30, 2020 and September 30, 2020
 - 18** *D. Check History Report from June 1, 2020, through September 30, 2020
 - 94** *E. Workers' Compensation Industry and Legislative Updates
 - 95**

* Reference materials enclosed with staff report.

- 97 *F. Workers' Compensation Lag Reports of Industrial Injury Claims through June 30, 2020 and September 30, 2020
- 98 *G. Workers' Compensation Claims Oversight Executive Summary for June 30, 2020 and September 30, 2020
- 103 *H. LAWCX Workers' Compensation Claims Audit
- 116 *I. State of California, Department of Industrial Relations Self Insurance Plans Public Self Insurer's Annual Report for Program Year 2019/20
- 128 *J. MHN Employee Assistance Program – Utilization Report
- 139 *K. Conflict of Interest Code
- 142 *L. Resolution No. 2016-04, Regarding an Underwriting Policy and Related Processes
- 145 *M. FASIS E-Brief, August 2020
- 147 *N. Board Document Review Schedule
Recommendation: Approval of the Consent Calendar.

5. JPA ADMINISTRATIVE MATTERS

- 153 *A. Updates Regarding SB 1159 and AB 685
Recommendation: None
- 168 *B. Discussion Regarding Proposed Amendments to Bylaws
Recommendation: Staff recommends the Board of Directors approve the proposed amendments to the Bylaws, as presented.
- 187 *C. Nomination and Election of Vice President to the Board of Directors
Recommendation: Staff recommends the Board of Directors nominate and elect a Vice President, effective November 5, 2020, to serve the balance of the existing one-year term ending June 30, 2021.
- 188 *D. Broker of Record Appointment
Recommendation: Staff recommends the Board of Directors authorize staff to appoint Marsh Risk & Insurance Services as FASIS's property and liability program broker of record.

6. JPA FINANCIAL MATTERS

- 192 *A. Draft Audited Financial Statements for the Fiscal Year Ended June 30, 2020, prepared by Sampson, Sampson, and Patterson, LLP
Recommendation: Staff recommends the Board of Directors accept and file the Audited Financial Statements for the Fiscal Year Ended June 30, 2020.
- 228 *B. Review by Investment Manager, Lesley Murphy, PFM Asset Management, LLC
Recommendation: None
- 276 *C. Annual Review of Investment Policy
Recommendation: Staff recommends the Board of Directors approve the Investment Policy for the 2020/21 Program Year, as presented.
- 293 *D. Draft Resolution No. 2020-04 Establishing All Bank Accounts and Authorized Signatures
Recommendation: Staff recommends the Board of Directors approve Resolution No. 2020-04 Establishing All Bank Accounts and Authorized Signatures, as presented.

- 300 *E. Review of Target Equity Ratios
Recommendation: For discussion and/or action, should action be deemed appropriate.
- 302 *F. Equity Calculations at June 30, 2020
Recommendation: Staff recommends the Board of Directors review the Program Year Equity Calculation as of June 30, 2020, and continue monitoring equity annually with no dividend release at this time.

7. SAFETY/RISK CONTROL PROGRAM

- 307 *A. Safety and Risk Control Report
Recommendation: None

8. WORKERS' COMPENSATION PROGRAM

- 315 A. Workers' Compensation Claims Update, Athens Administrators
Recommendation: None

9. ADMINISTRATOR'S REPORT

331 **10. CLAIMS MATTERS - CLOSED SESSION**

Pursuant to Government Code Section 54956.95(a) and 54956.9(b)(3)(C), the Board of Directors will recess to closed session to discuss claims for the payment of workers' compensation liability incurred by a local agency member of the joint powers authority.

- A. Settlement Authority Request to the Board of Directors:

<u>District</u>	<u>Claimant</u>	<u>Date of Injury</u>
Anderson FPD	Fincher, Howard	12/11/15
Half Moon Bay FPD	Snyder, Dan	07/04/02

Recommendation: None

- B. Settlement Authority Extended by the Workers' Compensation Program Manager:

<u>District</u>	<u>Claimant</u>	<u>Date of Injury</u>
Novato FPD	Hopkins, Richard	01/25/18
Novato FPD	Hopkins, Richard	01/25/18 CT
Susan River FPD	Hodgson, Robert	05/07/04
Rancho Adobe FPD	Harris, Duane	06/13/04

Recommendation: None

11. CLAIMS MATTERS - REPORT FROM CLOSED SESSION

The Board will reconvene into open session and report on any action(s), or lack thereof, taken with regard to the claim(s) discussed under Agenda Item 10.A.

12. CLOSING COMMENTS & FUTURE AGENDA ITEMS

- A. Board of Directors
B. Staff

* Reference materials enclosed with staff report.

13. ADJOURNMENT

NOTICE:

- The next special meeting of the Board of Directors will be held at 9:30 a.m., on Tuesday, December 8, 2020.
- The next regular meeting of the Board of Directors will be held at 9:30 a.m., on Thursday, March 25, 2021.