

Fire Agencies Self Insurance System



FDAC Employment Benefits Authority



Joint Board of Directors Meeting Agenda

February 22, 2023
1:00 p.m.

[Zoom](#)

Meeting ID: 871 1482 9988

Passcode: 518315

(408) 638-0968

All portions of this meeting will be conducted via teleconference in accordance with Government Code Section 54953. The teleconference locations are as follows: *Sedgwick, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833; Sonoma Valley Fire District, 630 Second Street West, Sonoma, CA 95476; Vacaville Fire Protection District, 420 Vine Street, Vacaville, CA 95688, Moraga-Orinda Fire Protection District, 1280 Moraga Way, Moraga, CA 94556; Novato Fire Protection District, 95 Rowland Way, Novato, CA 94945; Cloverdale Fire Protection District, 451 South Cloverdale Blvd., Cloverdale, CA 95425; Southern Marin Fire Protection District, 308 Reed Boulevard, Mill Valley, CA 94941; Ross Valley Fire Department, 777 San Anselmo Avenue, San Anselmo, CA 94960; Tiburon Fire Protection District, 1679 Tiburon Blvd, Tiburon, CA 94920; Sonoma County Fire District, 8200 Old Redwood Hwy., Windsor, CA 95492; South Lake County Fire Protection District, 21095 Hwy. 175, Middletown, CA 95461; Murphys Fire Protection District, 37 Jones St, Murphys, CA 95247; Alpine Fire District, 1364 Tavern Rd, Alpine, CA 91901; Lakeside Fire District, 8035 Winter Gardens Blvd, El Cajon, CA 9202; Amador Fire District, 810 Court St, Jackson, CA 95642; Smith Moore & Associates, 808 R St, Sacramento, CA 95811.*

Each location is accessible to the public, and members of the public may address the Boards from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Colleen Morrison at (916) 244-1178,

**Reference material attached*

colleen.morrison@sedgwick.com, or Carmen Berry at (916) 231-2941, cberry@firebenefits.org as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Committee will be available for public inspection. Please contact Ms. Morrison or Ms. Berry via phone or email.

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- 1. CALL MEETING TO ORDER, ROLL CALL**
- 2. APPROVAL OF AGENDA AS POSTED OR AMENDED**
- 3. PUBLIC COMMENTS** - This time is reserved for members of the public to address the Board relative to matters of FASIS or the FDAC EBA not on the agenda. Members of the public may submit comments by email in advance of the meeting to Colleen Morrison at colleen.morrison@sedgwick.com or Carmen Berry at cberry@firebenefits.org by no later than 5 p.m. on Monday, February 20, 2023. If a member of the public would like to address the Board during the meeting, the person may email Ms. Morrison or Ms. Berry during the meeting which, if timely received, will be read or summarized to the directors. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
- 4. FDAC EBA ADMINISTRATIVE MATTERS**
 - 4 *A. Consideration of Underwriting Guidelines & Sample Resolution of Intent to Participate
Recommendation: Staff recommends the Board of Directors review the Underwriting Guidelines and provide direction, as necessary.
 - 8 *B. SETECH Services Agreement
Recommendation: The Advisory Committee recommends the Board of Directors approve the consolidation of financial services under the Sedgwick Pool Administration Agreement and direct SETECH to work with FASIS staff, as necessary.
- 5. GENERAL ADMINISTRATIVE MATTERS**
 - 28 *A. Fire Risk Management Services (FRMS) Amended and Restated Joint Powers Agreement
Recommendation: Staff recommends the Board of Directors review the Amended and Restated FRMS Joint Powers Agreement and provide direction, as necessary.
 - 50 *B. Fire Risk Management Services (FRMS) Bylaws
Recommendation: Staff recommends the Board of Directors review the proposed FRMS Bylaws and provide direction, as necessary.

- 65 *C. Sample Resolutions Authorizing Participation in Fire Risk Management Services (FRMS)
Recommendation: Staff recommends the Board of Directors review the Sample Resolutions and provide direction, as necessary.

6. CLOSING COMMENTS

- A. Board of Directors – FASIS / FDAC EBA
- B. Staff – FASIS / FDAC EBA

7. ADJOURNMENT

NOTICE:

The next regular joint meetings of the FASIS and FDAC EBA Board of Directors will be held on the following dates:

- Monday, March 13, 2023, at 12:30 PM – FDAC Annual Conference, Napa Valley Marriot
- Wednesday, June 21, 2023, at 10:00 AM – Sacramento, CA