

Fire Agencies Self Insurance System



FDAC Employment Benefits Authority



Joint Board of Directors Meeting Agenda

March 13, 2023

12:30 P.M.

Napa Valley Marriott
3425 Solano Avenue
Napa, CA 94558
(707) 253-8600

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Colleen Morrison (colleen.morrison@sedgwick.com) or Carmen Berry (cberry@firebenefits.org). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833, or 808 R St, Sacramento, CA 95811.

Page

1. **CALL MEETING TO ORDER; INTRODUCTIONS**
 2. **APPROVAL OF AGENDA AS POSTED OR AMENDED**
 3. **PUBLIC COMMENTS** - This time is reserved for members of the public to address the Board relative to matters of FASIS or the FDAC EBA not on the agenda. Members of the public may submit comments by email in advance of the meeting to Colleen Morrison at colleen.morrison@sedgwick.com or Carmen Berry at cberry@firebenefits.org by no later than 5 p.m. on Thursday, March 9, 2023. If a member of the public would like to address the Board during the meeting, the person may email Ms. Morrison or Ms. Berry during the meeting which, if timely received, will be read or summarized to the directors. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
 4. **FDAC EBA CONSENT CALENDAR** - If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 5 *A. Minutes of the December 7, 2022, Board of Directors Meeting

* Reference materials enclosed with staff report.

**FASIS and FDAC EBA Board of Directors
Meeting Agenda
March 13, 2023**

- 10 *B. Minutes of the February 22, 2023, Special Board of Directors Meeting
- 12 *C. Halcyon Employee Assistance Program Services Agreement
- 25 *D. Treasurer’s Report for Quarter Ended December 31, 2022
- 39 *E. IBNR Certification
Recommendation: Approval of the Consent Calendar
- 41 **5. FASIS CONSENT CALENDAR** – If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 42 *A. Minutes of the December 7, 2022, Board of Directors Meeting
- 46 *B. Minutes of the February 22, 2023, Special Board of Directors Meeting
- 49 *C. Treasurer’s Report for Quarter Ended December 31, 2022
- 76 *D. Check History Report from October 1, 2022, through February 28, 2023
- 77 *E. Internal Financial Statements for Quarter Ended December 31, 2022
- 80 *F. FASIS Fourth Quarter 2022 Review of Portfolio – PFM Asset Management
- 139 *G. Workers’ Compensation Lag Report of Industrial Injury Claims from July 1, 2022, through December 31, 2022
- 140 *H. Workers’ Compensation Claims Oversight Executive Summary from July 1, 2022, through December 31, 2022
- 151 *I. Workers’ Compensation Industry and Legislative Updates
- 154 *J. Safety & Risk Control Program Report
- 160 *K. MHN Employee Assistance Program – Utilization Report
- 172 *L. MHN Employee Assistance Program Notice of Cancellation
- 177 *M. Request for Waiver of Late Reporting Penalty – Shaver Lake Volunteer Fire Department
- 179 *N. California Association of Joint Powers Authorities (CAJPA) Re-Accreditation with Excellence
- 216 *O. Board Document Review Schedule
Recommendation: Approval of the Consent Calendar
- 6. FASIS FINANCIAL MATTERS**
- 222 *A. Draft Workers’ Compensation Program Actuarial Report and Proposed Rates for 2023/24 Program Year
Recommendation: Staff recommends the Board of Directors accept the actuarial report, as presented.
- 303 *B. Equity Calculations at December 31, 2022
Recommendation: Staff recommends the Board of Directors continue monitoring the equity position annually with no dividend release at this time.
- 7. GENERAL ADMINISTRATIVE MATTERS**
- 306 *A. FRMS Consolidation Report
Recommendation: Staff recommends the Boards of Directors provide direction, as necessary.
- 308 *B. FRMS Preliminary Operating Budget for the 2023/24 Program Year
Recommendation: Staff recommends the Board of Directors review and approve the Proposed Operating Budget for the 2023/24 Program Year.

8. FDAC EBA ADMINISTRATIVE MATTERS

- 330** *A. 2022 FDAC EBA Annual Report
Recommendation: Staff recommends review and approval for distribution to members.
- 374** *B. 2022 Program Performance and 2023 Strategic Planning Initiatives
B.i. Availability Restrictions to Fully Insured Blue Shield HMO
Recommendation: Staff recommends the Board of Directors add a restriction to Blue Shield Trio HMO plan availability.
- 381** B.ii. Market Approval for Employee-paid Universal Life with Long Term Care Offering
Recommendation: Staff recommends the Board of Directors consider distributing an RFP to consider qualified, private universal life with long term care insurance plan options to offer to members on a voluntary basis.

9. FASIS ADMINISTRATIVE MATTERS

- 384** A. Discussion Regarding Employee Assistance Program
Recommendation: Staff recommends the Board of Directors provide direction, as necessary.
- 385** B. Discussion Regarding Independent Financial Audit Services
Recommendation: Staff recommends the Board of Directors provide direction to issue a Request for Pricing for Independent Financial Audit Services.
- 386** *C. Update & Discussion Regarding Resiliency Training Program
Recommendation: Staff recommends the Board of Directors provide direction, as necessary.
- 388** *D. Agreement Between FASIS and Athens Administrators for Third Party Claims Administration Services
Recommendation: Staff recommends the Board of Directors direct staff to submit written notice to Athens Administrators to extend the Agreement for the first additional two-year term, commencing July 1, 2023, to June 30, 2025.
- 426** *E. Resolution 2023-01, Expressing Appreciation for the Honorable Service Provided to FASIS by Heidi Reninger, Athens Administrators
Recommendation: Staff recommends the Board of Directors approve Resolution No. 2023-01, Expressing Appreciation for the Honorable Service Provided to FASIS by Heidi Reninger, Athens Administrators

10. FASIS WORKERS' COMPENSATION PROGRAM

- 428** *A. Workers' Compensation Claims Update, Athens Administrators
Recommendation: None

11. CLOSING COMMENTS

- A. Board of Directors – FDAC EBA/FASIS
B. Staff – FDAC EBA/FASIS

12. ADJOURNMENT OF FDAC EBA BOARD MEETING

13. FASIS CLAIMS MATTERS – CLOSED SESSION

439 Pursuant to Government Code Section 54956.95(a) and 54956.9(b)(3)(C), the Board of Directors will recess to closed session to discuss claims for the payment of workers' compensation liability incurred by a local agency member of the joint powers authority.

A. Settlement Authority Requests:

<u>District</u>	<u>Claim #</u>
American Canyon FPD	19030348
Foresthill FPD	21001801
Foresthill FPD	20003428
Novato FPD	22003312
Stanislaus CFPD	18022484
Cottonwood FPD	22000828

Recommendation: None

B. Settlement Authority Extended:

<u>District</u>	<u>Claim #</u>
East Contra Costa FPD	12010302
Georgetown PD	21016470
Kelseyville FPD	20004423
Lathrop Manteca FPD	20002237
Monterey County Regional FD	FD180007
Monterey County Regional FD	21010079
Novato FPD	22004595
North Tahoe FPD	22002791
Sonoma Valley FD	22005178

Recommendation: None

14. FASIS CLAIMS MATTERS – REPORT FROM CLOSED SESSION

The Board will reconvene into open session and report on any action(s), or lack thereof, taken with regard to the claim(s) discussed under Agenda Item 13. A. and 13.B.

15. ADJOURNMENT OF FASIS BOARD MEETING

NOTICE:

- The next regular meeting of the FASIS/FDAC EBA Combined Board of Directors will be held at 10:00 am. on Wednesday, June 21, 2023, at the Hilton Garden Inn – Sacramento, CA